

### How to set up Passwordless Sign-In

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To sign-in without password, you must be registered for Azure MFA and have Microsoft Authenticator App installed on your mobile device.

If you have not registered, please refer to the <u>Azure MFA user guide</u>.

### Identity Access Management AM

Passwordless Sign-In User Guide



Follow the steps below for setting up Passwordless Sign-in

# **STEP** 1

< Messages

Bert

Details >

Hey Zoe, what's this new Passwordless Sign-in with Microsoft Authenticator App?

It's the new way to login without a password to Azure AD SSO enabled applications like Service Now (SNOW), Tenrox etc.

#### That's great! How do I set it up?

Its quite simple Bert. I'll help you.

To sign-in without a password, you must be registered for Azure MFA and have Microsoft Authenticator App installed on your mobile device. If you have not registered, please refer the Azure MFA user guide.

Yes, I have it installed on my mobile Zoe.

That's great! If you open Microsoft Authenticator App on your mobile, then click on your Ahold Delhaize user account and then click on Enable(iPhone)/Setup (Android) phone sign-in.

In the next screen, click on continue to proceed with device registration.

	AholdDelhaize.com Bengaholddehace.com
	Notifications enabled You can use this device to approve notifiverity your sign-ins
1	The time password code
1	Set up phone sign in Sign in without a password
	⁰ Change password

Update security info

Review recent activity

Set up phone sign-in

ord, and still sign in securely v &crosoft Authenticator. Complete the steps below t nable phone sign-in.

#### Device registration

r device, so it can be trust

Set screen lock A device P/N, parate

Zoe, it's asks for username and password



Open your Microsoft Authenticator app and approve the request to sign in.

Click on Register to complete the process. Please note that your screen might refresh and reload multiple times.

Enter your details, click on Next and then approve the MFA notification.

Microsoft

bert@aholddelhaize.com

Help us keep your device secure Register your device to continue. More details

Register

STEP 2

à

Passwordless sign-in enabled

One-time password code 20 767 409

🕄 Disable phone sign-in

Change password

■ Update security info

C Review recent activity

Okay, it looks like the registration is complete. I can see the message 'Account Added'





Phone sign-in

Two-step verification 0 Notification approvals

Two-step verification 143

That's great Bert! You have now successfully setup phone-sign. You'll see a message Passwordless sign-in is enabled on the account

Amazing. Thanks for your help Zoe!



## **STEP 3**

#### Now let's use password less sign-in Bert

### Sounds great Zoe. How do I use it?

Open a browser and access the Azure AD SSO-enabled application like <u>Tenrox</u> or <u>Outlook Web Access</u>.

Enter your username.

Microsoft

#### Sign in

Bert@aholddelhaize.com

No account? Create one!

Can't access your account?

1000

Next

Back

# **STEP 4**

#### < Messages

### Bert

#### Details >



You will now see a number displayed on your screen instead of the password prompt.



Open the Microsoft Authenticator App. Enter the displayed number into the 'Are you trying to sign-in' dialog and click Yes.

> Complete the authentication process by providing your phone's PIN/Biometric (Face unlock or Fingerprint). You will now be redirected to the application.

See Bert, it's so simple to login to Azure AD SSO enabled application without a password.

It really is Zoe. Thank you!

